

MINUTES OF THE GOVERNING BODY MEETING
HELD ON 18TH OCTOBER 2019

Prayer : Dr. R. Jeyakodeeswari

Apology for Absence received from:

1. Mr. PWC Davidar - Chairman of the Board
2. Mr. Jeyakumar - Board Member
3. Dr. R. Basakaran - JDCE, State Government Nominee

Absent:

4. Dr. N. S. Santhosh Kumar - University Nominee

Previous minutes of 25th April 2019 was approved.

MINUTES OF GOVERNING BODY DATED 18TH OCTOBER 2019:

MATTERS OF DISCUSSION BASED ON ACTION TAKEN REPORT – APR 2019

| SL. NO. | SUBJECT/ISSUE | DISCUSSIONS | DECISIONS/STATUS |
|---------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Research contribution criterion for the Best Researcher Award/ Life Time Award | <ul style="list-style-type: none"> • Separate awards to be given in three areas: Humanities, Social Sciences and Management Studies, Physical Sciences and Life Sciences. • different parameter for Humanities to be followed • award can be given to Principal Investigator only • suggested to give medals as award | More planning is required to finalise the parameters/metrics to give the awards to 3 different categories of faculty. |
| 2. | Research Publication / Research Work | <ul style="list-style-type: none"> • Vice Chancellor of MKU Dr. Krishnan has consented to permit the faculty to check plagiarism using "Turnitin" from the university • Management can encourage faculty to carry out quality research by <ol style="list-style-type: none"> 1. giving incentives for publication in Scopus index journals. 2. reduction of work load 3. providing monetary support to publish in high impact journals 4. Publishers can be requested for concession in the publication charges. • Guideship for the SF faculty was raised and the Vice - Chancellor | <ol style="list-style-type: none"> 1. Financial support to by the Management for the publication in Scopus Journals (either full or partial) has to be presented in the Board for further action to promote research culture in the college. 4. Publication charges to be borne by the Management to be included in the budget. <p>The college can take initiative to get</p> |

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| | | has suggested that if all colleges agree to give support to the researchers in the present institutions even if the guide leaves the institution, the matter can still be considered. | the support of other colleges to fulfil the requirements for obtaining the guideship for the SF faculty |
| 3. | Paper presentation of the faculty in Research Culture and Promotion Cell. | | Appreciated |
| 4. | Academic Audit | <ul style="list-style-type: none"> • 28 recommendations given by the external experts of academic audit was presented. • It was suggested to form a single committee to carry out the academic auditing of all departments which will help to take stock of the weakness and strengths of the institution as a whole and its departments as well. | A committee to be formed for the academic audit by choosing experts representing Humanities, Science departments and Industry experts |
| 5. | Alumnae Data Updation | <ol style="list-style-type: none"> 1. Suggested not to collect fee for the Alumnae Association after the students leave the institution on completion of the period of study. 2. A nominal room rent can be collected instead of the present tariff of Rs. 1750 for guest rooms. 3. Affluent alumnae can be tapped for fund raising. 4. Contribution by the alumnae need to be publicised in the website and other social networks. | <ul style="list-style-type: none"> • affluent alumnae to be identified. • active members to be contacted continuously to strengthen the rapport |
| 6. | Organisation Restructuring | Final workshop is scheduled on 25 th November 2019 | Salary for the new posts to be budgeted |
| 7. | Change of Assessment pattern | <ul style="list-style-type: none"> • The decision to implement the Formative: Summative ratio of 70:30 from the 2020 batch, as per UGC recommendations, in the next academic year was presented. • It was pointed out that none of the colleges have introduced 60:40 pattern except Lady Doak college . Hence suggested not to implement it until finalising the introduction of National | To be discussed in CPEC meeting |

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| | | Education policy | |
| 8. | Popularising the Institution | <ul style="list-style-type: none"> • advised to write article in the media on current issues • TV channels can be utilised for popularising the activities of the college | For follow up |
| 9. | Sports Hostel and Sports Scholarship | | Proposal to be submitted to sports scholarship Ministry and for building hostel for sports students. |
| 10. | Patent Registration | <ul style="list-style-type: none"> • It is given to the Principal Investigator. • If the Principal Investigator allows the Coinvestigator will also be given patent recognition. • For the existing Patent Pending (the Research scholars of Lady Doak College registered for Ph.D under Prof.R. Dinakaran Micheal, Dean of Life Sciences, Vels University. Hence, the patents applied were in the name of Registrar, Vels University, Chennai.) | Follow up will be made and updated. |

MATTERS OF DISCUSSION BASED ON PRINCIPAL'S REPORT – OCT 2019

| SL. NO. | SUBJECT/ISSUE | DISCUSSIONS | DECISIONS/STATUS |
|---------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11. | Tamil medium Economics course | <ul style="list-style-type: none"> • It was pointed out that the pass percentage of Tamil Medium Economics is very low. • suggested to change the syllabus of the Tamil medium courses of B.A. Economics • Internal valuation for some special papers and external valuation for some papers to be implemented. • suggested that external valuation may improve the pass percentage | <ul style="list-style-type: none"> • New syllabus to be framed and introduced in the next academic year itself. • PART II English paper at C level to cater to the needs of the Tamil medium Economics students to be introduced . |
| 12. | Guideship for more faculty | <ul style="list-style-type: none"> • Young faculty can be encouraged to apply for the same • Aided faculty can also join with the SF Principal Investigator In a funded project. | Approved |
| 13. | MOOCs and Swayam courses | <ul style="list-style-type: none"> • The students are given an opportunity to register in the MOOCs. • It is appreciated. The data pertaining to the online courses taken by the faculty and students | Proper database to be created |

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| | | should be analysed and presented • It is suggested to waive the regular courses if an equivalent MOOC is completed. | |
| 14. | NAAC Visit and Reaccreditations | Suggested to identify the grey areas of the different criteria and to fill the same. | To be done |
| 15. | Satellite Campus | Suggested to prepare a video of all work /activities conducted in the campus. | To be done |
| 16. | Autonomy Grant | Proper vouchers to be maintained to claim the grants. | Already in progress |
| 17. | SF faculty salary | Suggested to upgrade the salary to Rs.30,000 instead of Rs 29,000 | To be discussed in finance committee. |

S. David
(DR. SEMBON DAVID)
(CHRISTIANNA SINGH)
CHAIRPERSON I/C

Q. Jhu

PRINCIPAL